



## **ANZBMS CLINICAL PRACTICE COMMITTEE**

### **TERMS OF REFERENCE**

#### **Purpose:**

The Clinical Practice Committee has the mission to engage with other Scientific Societies, non-governmental organizations (NGOs) and Professional Colleges (eg RACP) sharing similar interests to promote high quality research, strong scholarship and professional development in areas directly, or to some extent ,associated with bone and mineral metabolism and musculoskeletal diseases.

#### **Strategic Objectives:**

- to represent and engage with clinicians amongst the society's broader membership, raising awareness of current issues for clinical practice in bone and mineral metabolism and musculoskeletal research.
- to promote clinician engagement in the Society by supporting educational activities, continuing professional development (CPD), advocating current best-practice guidelines and acknowledging controversies in the field, as they arise.
- to regularly engage with clinical professional societies and consumer groups in matters impacting musculoskeletal research (see scope of activities)
- to critically appraise new guidelines, publications and regulatory applications, as presented to the society, on matters relating to clinical practice in bone and mineral metabolism and musculoskeletal medicine.

#### **The committee's scope of activity includes (but is not limited to) the following:**

a) Engagement with the RACP. This may include:

- I. Representation at RACP adult medicine division meetings on behalf of the ANZBMS president
- II. Liaison with RACP advanced training committees. This includes the planning and delivery of the Postgraduate Training Course for advanced trainees in endocrinology and affiliated specialties.
- III. Liaison with the Internal Medicine journal.
- IV. Collaborative development of online teaching and seminars.

b) Engagement with other bodies such as the Royal Australasian College of Surgeons

c) Engagement with other Australian, New Zealand and International societies (eg ASBMR and IFMRS).

d) Engagement with fracture liaison services

e) Engagement with NGOs such as Bone Health Foundation, Healthy Bones Australia, Musculoskeletal Australia (MSK), Osteoporosis New Zealand, State Arthritis and Osteoporosis organisations.



### **Membership:**

- Membership will include one Chair (designated by the ANZBMS President), four members designated by the Chair (Certified medical practitioners: Physicians and Surgeons), and three ANZBMS officers namely the President, Immediate Past-President and President-Elect.
- Membership is for two years and can be renewed for a maximum of two years. The ANZBMS Council appoints the Chair who will also be an *ex officio* member of the ANZBMS Council without voting rights. The Chair may not serve more than two consecutive two-year terms. Following their term, they may be eligible to serve as the Past Chair for up to 2 years if approved by Council.
- When possible, the Chair and his/her designated members will be selected taking into consideration the ANZBMS Equity and Diversity policy, geographical location and medical specialties.

### **Accountability:**

- The Chair of the Committee will report to the President on a regular basis, especially after potential new programs and agreements are being prepared in collaboration with other Societies, NGOs and Colleges.
- The members of the Committee should report to the Chair after being commissioned to represent ANZBMS at specific activities.
- All members of the Committee should report their participation at any initiative that involves ANZBMS as a partner organisation. After close consideration by the President of ANZBMS, the Chair of the Committee is responsible of widely circulating any discussion document in which ANZBMS acts as a partner organisation and in case our opinion/position/endorsement is being requested.
- The Chair of the Committee should submit a regular report to be discussed at the Strategic Meetings of the Council.
- The Chair of the Committee should submit an annual report to be presented at the
- Members will abide by the ANZBMS Code of Conduct.

### **Working methods:**

Workload will be distributed amongst the members of the Committee. Priority will be given to their areas of expertise, ongoing membership to other societies, and previous interactions with NGOs and Colleges.

The committee will organise 4 teleconferences per year, and other ad hoc meetings as required. A planning/reporting meeting will be organised during the ANZBMS annual meeting.



### **Sharing of information and resources (including confidential materials)**

Unpublished and confidential documents will be distributed amongst the members of the Committee. Members of the Council will be consulted when required.

Documents requiring endorsement/opinion/editing by the members of the ANZBMS will be submitted to the President for review. Wide circulation will be only performed after approval by the President and/or the Council. Opinions will be collected by the Committee who will be responsible for submitting a response to the requesting organisation.